



## RFP \ Integrated Substitute Management Software

### Questions & Answers

September 7, 2015

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1. Page 10 - IV Proposal Contents \ this section lists the format for the response and mentions the Scope of Services in the first paragraph. However, it does not state specifically where to include the response the Scope of Services. Please advise where this information should be included in the response.

Please include it under (H) Proposed Software System.

2. For pricing purposes, please advise how many employees require a substitute and how many do not.  
For the 2014/15 school year 35,657 positions required a substitute; 992 positions did not.

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1. Thanks for the information however, I was wondering if you could clarify the answer. My question was how many employees require a substitute and how many do not. I believe the answers provided is how many fills there were last year. According to MDS Data, Sacramento City has 2,313 employees, we just need the breakdown of how many require a substitute and how many do not.

SCUSD currently has 2,860 employees in our Subfinder System which require substitutes. Of those, about 5% may not require a substitute.

Proposals are due no later than 4:30 p.m., September 23, 2015