

ADULTS THAT WILL PARTICIPATE IN THE CLASSROOM WITH CHILDREN

The Volunteer Application requires signature approval from the school administrator. Return your Volunteer Application either to your teacher, or to Garrison Weeks at 5735 47th Avenue, Sacramento, CA 95824 between the hours of 8:00 a.m. to 3:00 p.m.

ONCE YOU HAVE SUBMITTED YOU COMPLETED VOLUNTEER APPLICATION, YOU WILL BE GIVEN THE FINGERPRINTING FORM TO COMPLETE THE NEXT STEP.

REQUEST FOR LIVE SCAN SERVICE

Applicant Submission

A0281

ORI (Code assigned by DOJ)

LICENSE/CERTIFICATION/PERMIT

Authorized Applicant Type

Type of License/Certification/Permit OR Working Title (Maximum 30 characters - if assigned by DOJ, use exact title assigned)

Contributing Agency Information:

Agency Authorized to Receive Criminal Record Information

Mail Code (five-digit code assigned by DOJ)

Street Address or P.O. Box

Sacramento

CA

Contact Name (mandatory for all school submissions)

City

State

ZIP Code

Contact Telephone Number

Applicant Information:

*Required Fields

*Last Name

*First Name

Middle Initial

Suffix

Other Name: (AKA or Alias)

*Last Name

*First Name

Suffix

Sex Male Female

*Date of Birth

*Driver's License

Number Billing

*Height

*Weight

*Eye Color

*Hair Color

Number

(Agency Billing Number)

*Place of Birth (State or Country)

*Social Security Number

Misc.
Number

(Other Identification Number)

*Home

Address Street Address or P.O. Box

City

State

ZIP Code

I have received and read the included Privacy Notice, Privacy Act Statement, and Applicant's Privacy Rights.

*Applicant Signature

*Date

Your Number: _____

*OCA Number (Agency Identifying Number)

Level of Service:

DOJ

FBI

(If the Level of Service indicates FBI, the fingerprints will be used to check the criminal history record information of the FBI.)

If re-submission, list original ATI number: _____

(Must provide proof of rejection)

Original ATI Number

Employer (Additional response for agencies specified by statute):

Employer Name

Street Address

PARENT PARTICIPATION PRESCHOOL PROGRAM
INTEREST AND AGREEMENT FORM

This form is for interested participants and constitutes an agreement to participate in the Parent Education Preschool Program (PEPP) for the 2024-2025 school year and subject to the PEPP obtaining the required number of participants.

By completing the form below and providing your signature, you understand that this form constitutes an agreement to participate in the PEPP, including - but not limited to - paying associated parent fees on time outlined in the fee schedule directly below, completing the Sacramento City Unified School District's volunteer guidelines and requirements, and adhering to the PEPP policies outlined in the Parent Education Preschool Program Contract.

The program follows the exact school term to be set by the district. Participants are responsible for the entire

Sacramento



School District

Dear Volunteer,

We are pleased that you have decided to participate in the Sacramento City Unified School District (SCUSD) Volunteer Program! As parents, grandparents, neighbors and community members you have valuable ideas, talents and time to share with our students and our schools. As a volunteer, your deeper involvement directly supports the District's guiding principles:

[Redacted text]

[Redacted text]

[Redacted text]

[Redacted text]

[Redacted text]

[Redacted text]

[Redacted text]

[Redacted text]

Definition of Parent/Guardian Visitor

Sacramento City Unified School District wants to encourage parents/guardians to be active participants in their child's education. While some parents/ guardians may not be able to volunteer on a regular basis, there are still opportunities to be involved at the school site.

***Parent Visitors do not have the same definition as a volunteer.**

A Parent/Guardian Visitor is a parent/guardian who visits the school on an intermittent basis, as means

, to participate in activities in view of school staff, and are never alone with students.

SCUSD Visitor Code of Conduct

As a Visitor, we require that you follow our SCUSD Visitor Code of Conduct

Please make an appointment with your school site if you plan to visit the classroom.

Understand that your role is a supportive one. The teacher and principal are completely in charge. If the teacher leaves the room, the teacher in the next room assumes responsibility.

You must not be left in charge of a classroom. You may not be alone with students.

Remember, visitors in a classroom for observation of their student may not interrupt teaching. If you have questions for the teacher, please ask them outside of class time.

Maintain student confidentiality at all times. Do not discuss any student other than your own.

Use good judgment and avoid any compromising situations. Never be left alone with students outside of class.

Definition of a SCUSD Volunteer

Volunteer Definition

A volunteer is a parent/guardian, community member or other adult who assists at a school site or program on a regular or semi-regular basis in a **non-essential role**. Also, parents/guardians who observe or visit their child at school on a scheduled basis and stay more than 15 minutes each time are considered volunteers.

Authorized parents/guardians are not prohibited from visiting their child's classroom or school campus, if that visit is in compliance with Board Policy, school rules and applicable law. A parent/guardian picking up their child from school or occasionally observing or visiting their

1. Coaching (non-paid)

3. One on one tutoring or mentoring outside the classroom or other supervised setting

4. Attending or chaperoning school sponsored trips

Volunteer Identification:

- Volunteers are required to sign in at the front office and wear Identification badges.
- Volunteers must provide documentation, dated within the past 60 days, showing they are free of infectious tuberculosis (TB). They may provide **one** of the following:
 - a Certificate of TB Risk Assessment and/or TB Examination
 - a negative TB Test

[Redacted area]

infectious tuberculosis.

Day Education Code, a volunteer who has volunteered or has been employed in another school

[Redacted area]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

In order to start volunteering, you need to have the following items on file with your school:

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

SCUSD Volunteer Registration Form

Thank you for your time and interest in becoming a Sacramento City School District Volunteer!

authorized to volunteer on any campus until the mandatory requirements have been fulfilled and

[Redacted]

Address

Zip

[Redacted]

If you will be a volunteer driver for any student activities you must also complete the

[Redacted]

"Personal Automobile Use" form and fulfill the requirements of that process

Date

SCUSD Volunteer Code of Conduct
As a Volunteer, Your Role and Responsibilities in the School Are Unique

Understand that your role is a supportive one. The teacher and principal are completely in charge. If the teacher leaves the room, the teacher in the next room assumes responsibility. You must not be left in charge of a classroom.

Remember volunteers are only permitted to work with students on school grounds and under the supervision of certificated staff. Have no outside contact with an individual student unless authorized by administration or parents.

[The following section of the document is heavily redacted with black bars and contains illegible text.]

Health and Safety Are Always Important

[REDACTED]

Adhere to District, school, and classroom policies, rules, and regulations

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

AUTHORIZED APPROVAL

SITE/PROGRAM

ADMINISTRATOR SIGNATURE

8/26
DATE

*

SCUSD Volunteer PRIOR to b

NOTE: Site Administrator or Department Designee's Signature is mandatory to apply as a SCUSD Volunteer
Education Code 52507 prohibits the District from allowing a person required to register as a sex offender under Penal Code 26300

to serve in a volunteer capacity as an aide or supervisor of students. Accordingly, the District will, before authorizing a person to
serve as a volunteer, conduct an automated records check pursuant to Education Code 52503.1 and/or call the Department of



Human Resource Services

Section 44830.1 of the Education Code of the State of California requires that: *"In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be employed by a school district in a position requiring a teaching credential."*

PRINT NAME

SIGNATURE

DATE

By appointment only

district shall not retain in employment a current certificated employee who has been convicted of a violent or serious felony, and who is a temporary employee, a substitute employee, or a probationary employee .. "

State law and the Sacramento City Unified Board of Education** require all classified and certificated employees to be*

VOLUNTEER INTEREST FORM

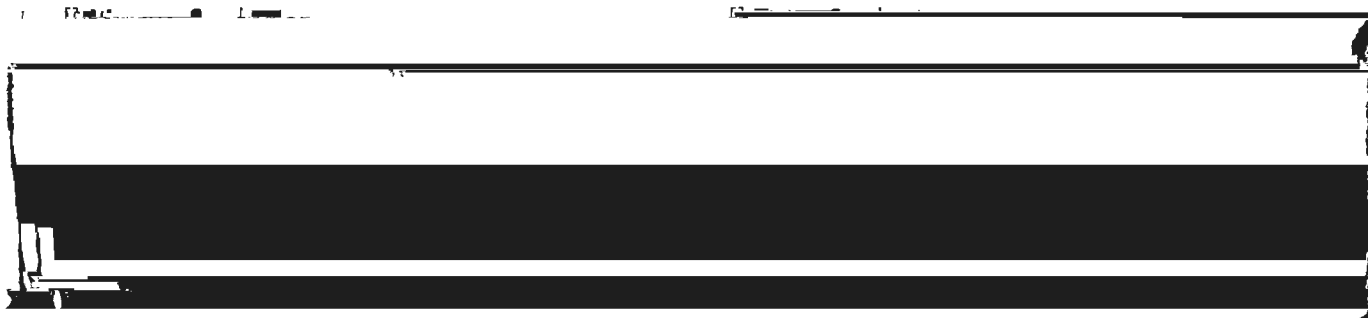
Name Site/Program

Home Phone Cell Phone

Child's Teacher:

I am interested in volunteering in the following areas (check all that apply):

- Classroom Helper
- Reading to Children
- Share hobby or career information
- Field Trip chaperone
- Yard/Cafeteria Assistance
- Library Assistance
- Child care during on-site event
- At-home work for classroom
- Volunteer Coordination
- Photograph events
- Athletics



- Community Gardens
- Assist with fundraising
- One-time family events
- Assistant Coach

Availability:

Monday Tuesday Wednesday Thursday Friday

Morning

Afternoon

PHOTO RELEASE

with a signed release form for the use of photographs for school and district-wide activities.

Regulation: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Approved: November 16, 1998 Sacramento, California

Reviewed: June 11, 2002

Revised: May 23, 2006

Revised: March 15, 2011

Revised: September 12, 2011

Revised: December 20, 2012

Revised: September 9, 2014

Revised: April 25, 2018

Revised: May 21, 2018

Revised: June 6, 2018

Revised August 1, 2018

Revised June 25, 2019

Revised October 2021

November 14, 2022

November 1, 2023

August 1, 2024