CALIBRATION BACKFLOW TESTER EQUIPMENT (MOP-P007)

Sacrat is

used to

describe the process for Calibrating the Back-flow Equipment tester for Sacramento City Unified School District.

2.0 RESPONSIBILITY:

2.1 Plumbing, Supervisor

3.0 APPROVAL AUTHORITY:

CALIBRATION BACKFLOW TESTER EQUIPMENT (MOP-P007)

Sacramento City Unified School District

7.0 RECORD RETENTION TABLE:

| <u>Identification</u> | <u>Storage</u> | <u>Retention</u> | Disposition | <u>Protection</u> |
|---|---|------------------|--------------------|--|
| Certificate and/or Receipt of Payment | Plumbing Office Maintenance Files | Continuous | Dispose as desired | Locked Office w/Access limited to Supervisor IV & his/her Assistant; |

8.0 REVISION HISTORY:

| Date: | Rev. | Description of Revision: |
|-------|------|--------------------------|
| | | |

11/19/04 A Initial Release

End of procedure