

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Agenda Item

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name _____

9/13/17 Date _____

Teacher's Name _____

Room # _____

phone # 9167120 2

Fax # 9165512196

Field Trip Destination _____

Local-50 mile radius (bus/walking) (forward directly to Field Trip Office) Local-50 mile radius (driver led trips) X Out-of-Town (Beyond 50 mile radius)

Overnight Out-of-State/Country Involving Swimming or Wading Unusual Activities

_____ Debate tournament

_____ 127
_____ 2 117

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- 1. Local Trip (school or charter bus): (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator.

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name CK McClatchy

Date 9/13/17

Teacher's Name

Room #

Telephone #

Reason for travel

tournament

Is:

: raft
. Su
ch a

eling,
of

Signed

eac

9 12

Principal

TRAVEL REQUEST FORM (ACC-F014)

City

[Redacted]

Request to Attend:

Purpose for Attending:

Conference/Workshop

Professional Development

Business Meeting

Continued Education Credit Earned

REQ

School/Department McClatchy

Date September 19, 17

[Redacted]

9/26/17
Date

Purpose* CK debate
(what give students, attendees,
does this travel align with the District's strategic