

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Agenda Item 10.1j

**Meeting Date:** October 5, 2017

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**October 7, 2017**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)

[REDACTED]

(USE A SEPARATE FORM FOR EACH TRIP)

[REDACTED]

tain all documents at site.

6. [REDACTED] to Segment Administra [REDACTED] Mana ent SIX (6) WE rior to  
[REDACTED] gment Administrator wil [REDACTED] Board nda. Trips not ted to  
[REDACTED] r ks r to

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School West Campus High School September 12, 2017  
Teacher's Name John Ousley Room # 59 Telephone # 277-6400  
Field Trip Destination McQueen High School, Reno, Nevada  
Reason for travel Band Competition

[Redacted signature area with handwritten numbers 17 and 9/11]

rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

**Instructions** This form must be completed and received in Accounts

**Request to Attend:**

**Purpose for Attending:**

[Redacted]

School/Department | West Campus High School

**Purpose\***

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How does

[Redacted]

9/14/17

Date

9/19/17

Date

Dinner \_\_\_\_\_

**Request Requested:** Airfare will be sent to the site/department unless prior arrangements have been made (with DR) to book in

Business Meeting

Continued Education Credits Earned

REQ

Date Sep 12, 2017

Date(s) of Event | October 7, 2017

Location McQueen High School, Reno, Nevada

Form Title (attach brochure)