

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1i

Meeting Date : May 16, 2019

Subject : Approve Albert Einstein Middle School Shakespeare Festival Field Trip to Ashland, Oregon June 4-6, 2019

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division : Academic Office

Recommendation : Approve Albert Einstein Middle School Field Trip to Ashland, Oregon to experience a live Shakespeare festival from June 4, 2019 to June 6, 2019.

Background/Rationale : On June 4, 2019 a group of 40 students and 4 teacher chaperones from Albert Einstein Middle School will travel via charter bus to Ashland, Oregon to experience live Shakespeare theater. The students will be watching 2 different plays and participating in workshops.

Financial Considerations : 3 days of substitute teacher cost to be paid from Einstein's LCFF funds. This cost is reflected in the site's SPSA.

LCAP Goal(s) : College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

| |
|--------------------------------------|
| Estimated Time of Presentation : N/A |
|--------------------------------------|

Submitted by:

Sacramento City Unified School District
FIELD TRIP REQUEST FORM

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name iddle School 3 15 2019
Teacher's Name Marie Rodriguez Room # 18 Telephone # 916-595-4854
Fax # 916-228-5813

Field Trip Destination Ashland, Oregon

- Local-50 mile radius (bus/walking) Local-50 mile radius (driver led trips) Out-of-Town (Beyond 50 mile radius)
(forward directly to Field Trip Office)
 Overnight Out-of-State/Country Involving Swimming or Wading Unusual Activities

Route Interstate 5

(Students will be standing bus stop and staying in college dorms)

5-1-19

OUT-OF-STATE OR OUT-OF-COUNTRY TRAVEL REQUEST

School Name Albert Einstein Middle School Date 3 / 15 / 19

Ms. Padmanabhan 19

[Redacted]

Field Trip Destination Ashland, Oregon

Students will attend two plays and learn

[Redacted]

about theater, play production, and Shakespeare.

5 / 1 / 19

Itinerary attached

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of

5 / 3 / 19

[Redacted]

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

Request to Attend:

Purpose for Attending:

Conference/Workshop

Professional Development

Business Meeting

Continued Education Credits Earned

REQ

School/Department | Albert Einstein Middle School

Date | 05-01-19

Date(s) of Event | June 4, 2019-June 6, 2019

Location | Ashland, Oregon

Event Title (attach brochure) | Field Trip to Ashland, Oregon for Shakespeare Festival

Purpose* | to attend live plays which will enrich and increase student's understanding of Shakespeare.

*(what does this activity give students, attendees, staff, or

... College and Career Ready Students

5.1.19

5.3.19

How will this activity/event be used and shared?

Name of Attendee(s)

Substitute No. of Days

\$ 0.00

Product Code