

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Agenda Item 10.1c

Meeting Date : February 16, 2017

Subject : Approve Sutter Middle School Field Trip to Ashland, Oregon from  
March 7 to March 9, 2017

- Conference/Action
- Action
- Public Hearing

Division : Deputy Superintendent

Recommendation : Approve Sutter Middle School Field Trip to Ashland, Oregon,  
March 7-9, 2017

Background/Rationale : From March 7-9, 2017, a group of 69 students, 10 parent chaperones, and two teacher chaperones from Sutter Middle School will travel via chartered bus to Ashland, Oregon, to see plays at the Oregon Shakespeare Festival. Students will experience acclaimed literature and plays performed professionally, allowing them to study and enjoy Shakespeare's "Julius Caesar" and "Shakespeare in Love". Additionally, students will attend four hours of workshops presented by members of the theater group, and attend prologue discussions. The students and chaperones will be housed in the dorms at Southern Oregon University.

Financial Considerations : No cost to the district. Expenses paid through parent contribution. Associated Student Body funds were made available for students in need.

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**

(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip. See reference distribution section for details concerning each type of trip.

[Redacted content]

17

Teacher's Name Elaine Torn

Room # 216

Telephone # 395-5371

4016 264 2128

Ashland, Oregon 2017 Chaperone List

Sutter Middle School

Elaine Tom's Class

March 30, 2017

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Tori Kanzler                      916-893-7943

Hank Mar                              916-919-5349

[REDACTED]                              916-919-5371

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

# Sacramento City Unified School District OUT-OF-STATE OR OUT-OF-COUNTRY TRAVEL REQUEST

School

Teacher's Name Elaine Tom Room # 216 Telephone

Field Trip Destination Ashland, Oregon

Reason for travel

e

and

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

\_\_\_\_\_

Attach a detailed itinerary for each day:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Teacher

**Approvals:**

Date

March 7-9, 2017  
Itinerary

Tuesday, March 7, 2017

7:55 am

Meet in MP Room with 1 suitcase + 1 carryon/ backpack- both labeled  
Meet your chaperone-will board bus with chaperone

8-15

# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

**Purpose for Attending:**

Conference/Workshop

Professional Development

Business Meeting

Continued Education Credits Earned

REQ

School/Department | Sutter Middle School

Date | 1/29/2016

Date(s) of Event | March 7-9, 2017

Location

Oregon

Event Title (attach brochure)

Oregon Shakespeare Festival

will participate in college life and watch 2 plays performed by the Oregon Shakespeare Festival.

Purpose\*

\*(what does this activity give students, attendees, staff,

or com

travel will align with the strategic plan by providing students with History and Language Arts

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How will this activity/event be used and shared?

Name of Member(s)